



DALLAS ARBORETUM

Education

Tips: Before your school field trip

ADMISSION AND PRICING

The base field trip cost is \$12 per student. Program availability and pricing are subject to change. Field trips with Arboretum teacher-led educational programming include admission to the Children's Adventure Garden at no additional cost. Self-guided field trips do not include admission to the Children's Adventure Garden. Self-guided field trips for PK to 8th grade can add Children's Adventure Garden admission for an additional \$3 per student. [Please note: A Tasteful Place and the DeGolyer House are not open to school groups. We kindly ask you to notify parents to avoid these areas.](#)

CHANGES, PAYMENTS AND REFUNDS

A 50% non-refundable deposit is required at the time of reservation confirmation by the Education Department. [Final payment is due 2 weeks prior to the scheduled visit date. If not paying in full at the time of the reservation, please plan to have payment mailed in advance to ensure it arrives by the due date. Credit card payments are accepted.](#)

Programs reserved less than 30 days in advance require full payment upon reservation confirmation. If payment is not made by the due date, we reserve the right to open your booked reservation dates and class times to others.

No refunds except in the event of garden closings due to inclement weather or other issues deemed serious enough by the Dallas Arboretum to warrant cancellations. [The Arboretum does not issue refunds or tickets for absent group members.](#)

If you need to reschedule or cancel your reservation, you MUST email Reservations at education@dallasarboretum.org TWO WEEKS before your scheduled visit in order for your payment to apply to one (1) future visit.

SPECIAL NEEDS

Please let the Education Department know if you are bringing children with special needs in need of specific accommodations, including wheelchair accessible buses.

MEMBERSHIP

Dallas Arboretum membership or complimentary tickets are not valid for student participants in scheduled educational field trips, unless specifically advertised on our website.

CHAPERONES/ADULTS

Schools are required to maintain the 1:8 adult to student ratio at all times, with those teachers/chaperones receiving free admission. All teachers are counted towards this ratio. Additional adults are \$15 and may be added to your invoice or can purchase chaperone admission at the gate. Non-school vehicles are required to pay for parking. Parking discounts may be available online.

SIBLINGS/STROLLERS

Education experiences are only open to the school children included in the group reservation. Siblings and strollers should not be brought with chaperones and may be refused entry to educational programs.

Tips: The day of your school field trip

CHECK-IN

School check-in begins at 9:00am unless an earlier time is confirmed with the Education Department. Please ensure that you are arriving at the appropriate gate for your program. This location is included in your confirmation email.

The lead teacher will disembark from the bus and proceed to the education check-in while the education staff assists in directing your buses to parking for students to disembark. In the Main Garden, teachers check in at the Old Ticket Booth. In the Children's Adventure Garden, this will be at the ticket booth.

PROGRAM TIMES

If you are scheduled for an educational program, please ensure you are aware of which program you are participating in and when and where it takes place. The confirmation email contains all program time information. This information will be given to the lead teacher prior to the day of the field trip. [The lead teacher is in charge of creating groups for each program time.](#) In most cases, we are unable to accommodate schedule changes on the day of your field trip. Missed programs are not eligible for refunds.

LUNCHES

Place lunches in coolers clearly marked with the school's name. Unload and bring them into the garden as your group arrives for check-in. Suitable spots for group lunches are noted in the Dallas Arboretum Field Trip Map provided with registration. [Wheeled coolers/wagons are recommended as Dallas Arboretum staff are unable to provide assistance.](#) It is recommended that students with programs in the Main Garden that also intend to visit the Children's Adventure Garden carry their own lunches. Any open grassy areas or picnic tables are available for students to have their lunch.

FIRST AID AND LOST & FOUND

First Aid and Lost & Found are located at the Information Booth at both ends of the garden. Post-field trip lost item inquiries can be directed to volunteers@dallasarboretum.org.

FIELD TRIP ETIQUETTE

[View Children's Adventure Garden etiquette with your students prior to your visit.](#)

Chaperones are responsible for up to 8 children. They should be in separate groups and remain with their assigned chaperone AT ALL TIMES. This includes entrance into galleries, buildings, and public areas.

Schools that arrive with fewer than one adult per 8 children may be refused entry without a refund.

Children must NOT pick plants, feed animals, step into the flower beds, or abuse displays or equipment. To ensure student safety, children should NOT climb on rocks, fences, arbors, water features, rails, or banisters.

Children should walk (single file) on pathways for their safety and that of other guests. There shall be no running or pushing of others in any part of the facility.

Children should use quiet voices in the garden and inside all buildings.

We request that all cell phones be on vibrate and should be used by chaperones only in case of emergencies or coordination with the lead teacher. The chaperone's attention should be on students at all times.

Children who are not in a specific class in a gallery with an Arboretum teacher should have educational goals to EXPLORE, DISCOVER and LEARN. If their teacher has not supplied materials before arrival, please ask a member of the education staff and these materials can be supplied.